Aqib Saleem

Project Manager

B 96, Pakistan Scientists Society
Scheme 33, Karachi
0302-2327947
KanwarAqibSaleem@gmail.com
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Project Director
D-43/1, Shahrah e Ghalib
Lane-3, Block 2, Clifton
Karachi

Dear Project Director,

I am glad to see an advertisement for the post of Quantity Surveyor / Associate Engineer in the newspaper. Being a Civil Engineer who holds an MBA degree, makes me competent candidate for the position.

I have the following capabilities which makes me competent for this job position:

- Holds Strong understanding and experience of quantity surveying in complex construction projects.
- Executed 06 different on-site projects from initial phase of planning to handing over.
- Reviewed six to ten construction projects daily and allocated labor, equipment, and financial resources proportionately to complete 98% of all projects under budget.
- Communication skills: Being a communication manager at United Energy Pakistan has polished my skills.
- Holds 30+ international certifications from all around the world.

I would like to learn more about this position and how I might assist you.
Please call me at 0302-2327947.

Sincerely,

AQIB

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Summary

Strategic and detail-oriented Project Manager with 8+ years of experience. Outstanding organizational, time management, planning, and problem-solving skills. Met all project deadlines for 6 years straight and represented my company at international forums with several awards.

Accomplishments

PROJECT MANAGER
Reviewed six to ten construction projects daily and allocated labor, equipment, and financial resources proportionately to complete 98% of all projects under budget.

- Completed projects from all dimensions of construction like UGWT, High-rise, Culverts, residential, renovation and commercial.
- Coordinated 68 120-Square Yard and 26 240-Square Yard residential houses at PNWHS Gharo within a calculated time of 14 months.
- Executed 600 feet long and 35 feet high retaining wall within a month for DIHE on-going campus.

SPECIALIZED PROJECTS
Executed 03 specialized petroleum construction projects at remote sites in Tando Adam, Mirpur Mathelo and Hub with complete HSE protocols within the given time.

- Completed Corrosion Lab & Gymnasium Building within a lean period of 1 year and managing a team of 45 people on-site for United Energy Pakistan.
- Delivered 12-km long 24-inches diameter gas pipeline and 150-feet wide culvert within 04 months to Asia Petroleum Limited at Hub.
- Engineered 400,000 Gallon Under Ground Water Tank for Aquafina within 03 months.

BUSINESS DEVELOPMENT
Founded a startup "Thekaydaar Online Private Limited" which represented Pakistan at International Forums & annual turnaround of more than PKR 30 million.

- Published in Dawn News Article in 2017.
- Awarded 1st position in GSEA Inter-regional Awards in 2019.
- Completed Incubation cycles at Google Nest I/O and National Incubation Center Karachi
- Represented Pakistan in APICTA in Bangladesh in 2018 as the "Best Startup".

COMMUNICATION & SOFT SKILLS
Expert in communication and soft skills and hold many certifications internationally with an MBA degree.

- Worked in UEP as a Communication Officer in radio room Karachi.
- Holds 12+ International Certifications of project management from all over the world.
- Attained 16 certifications on soft skills and interpersonal skills internationally.

- Received 18 trainings of Health Safety & Environment (HSE) to work in specialized fields.
- Earned 6 Certifications on Financing & Businesses from international prestigious universities.

LEADERSHIP
Delivered Retro-fitting project at functional Standard Chartered Bank Head Office building in a short time of 04 months with complete Health & Safety Protocols.

- Mobilized a team of 60 people for renovation and retrofitting at 4th & 5th floor of SCB building to work in night shifts.
- Handed over the project within the given time frame with no part of building being damaged and zero accident.

Work History

PROJECT MANAGER | THEKAYDAAR ONLINE PRIVATE LIMITED | DEC'20 - PRESENT

PROJECT MANAGER | ZIAUDDIN AHMED & CO. PRIVATE LIMITED | AUG'18 – NOV'20

PROJECT ENGINEER | CONSTRUCTION PIONEERS | MAY'15 – JULY'18

PROJECT ENGINEER | COLLABORATIVE DESIGN | DEC'14 – APRIL'15

INTERN | NESPAK EMAAR GIGA | NOV'13 – DEC'13

INTERN | TOTAL CONSTRUCTION COMPANY | JULY'13 – AUG'13

COMMUNICATION OFFICER | UNITED ENERGY PAKISTAN LIMITED | JAN'12 – JUNE'13

Education

MASTER'S IN BUSINESS ADMINISTRATION | 2023 | INSTITUTE OF BUSINESS MANAGEMENT

- Major: Entrepreneurship & SME Banking Finance
- Minor: Human Resources, Supply Chain & Marketing

BACHELOR'S IN CIVIL ENGINEERING | 2015 | NED UNIVERSITY OF ENGINEERING & TECHNOLOGY

- Major: Construction Management
- Minor: Structures, Designing & Quantity Estimation